



A) Rental Rates

See attached **Rental Rate Schedule**

B) Insurance

See attached **Sample Certificate of Insurance**

*Renter agrees, at their expense, to provide and maintain for the term of this lease Public Liability and Physical Damage Insurance on the leased vehicle covering both you and the Lessor. Hudson Bus Sales must be listed as “Loss Payee” and “Additional Insured.” Hudson Bus Sales must receive your Certificate of Insurance prior to the bus rental.

*The insurance coverage must be in amounts not less than \$1,000,000 for liability and physical damage coverage equal to the value of the rental bus with deductibles not to exceed \$1,000 for collision and \$1,000 for comprehensive. In addition, Hudson Bus Sales also requires an Excess Umbrella policy of \$1,000,000.

*Approximately 24 – 48 hours (when possible) Hudson Bus Sales will fax or email a copy of the Lease Agreement to the Lessee with all the pertinent information for the insurance company. **Please pass this information to your Insurance Carrier so they can review our “sample” Certificate of Insurance and duplicate it.** All insurance coverages must be met for rental to be approved.

***SPECIAL NOTE: Commercial customers must provide a total of \$2,000,000 liability coverage. This can be a total between automobile liability coverage and excess umbrella coverage.**

C) Commercial Driver’s License (CDL)

For a rental bus that exceeds 15-passenger capacity (including the driver), any driver who operates the bus during the rental term must have a Commercial Driver’s License (CDL), Class B Rating with a Passenger Endorsement (P).

D) Other Expenses Paid by Customer

Insurance, fuel, and the driver are provided by the lessee. The bus will be rented with a Full tank of fuel. A re-fueling charge of \$4.00 per gallon will be added if the bus is returned (or picked up) with anything less than a full tank of fuel. Please make sure to have the bus full of fuel when your rental is completed.

E) Damages

The rental bus must be returned at the end of the lease in good condition with no excessive wear and use. Lessee shall return the bus in a clean (exterior/interior) litter free condition. Rental Buses not returned in this condition will subject lessee to a re-cleaning fee of \$200 total or \$100 for exterior only and \$100 for interior only.

F) Pick Up and Delivery

Rental buses will be available for pickup Monday – Friday, 8:30 am – 4:30 pm. If the pickup or return day is Saturday or Sunday, special arrangements can be made for this. In addition, if the bus is being returned to Hudson Bus Sales location in Cleburne, TX over the weekend, the bus will need to be parked inside our lot, the bus completely locked, and the keys dropped in our “Key Drop Box.”

If you choose for Hudson Bus Sales to deliver and or pick up your rental bus, we charge \$62.50 (one way) for all pickups or drop offs located 30 miles or less from our Cleburne, TX dealership. Any pickup or drop offs outside of 30 miles will be charged an additional \$2.25 per mile. These charges are only to cover our fuel and labor costs.

Summary: Before leaving the premises of Hudson Bus with your rental bus, Hudson Bus must receive the following:

- 1) Payment in full for Rental**
- 2) Certificate of Liability Insurance per Section B**
- 3) Photocopy of your driver’s license**
- 4) DOT Medical Card (for CDL buses)**
- 5) Copy of your Tax Exemption Certificate (if you are tax exempt)**
- 6) Signed Driver Training Acknowledgement form**
- 7) Signed Delivery and Acceptance form**